



Surbiton Croquet Club

Code of Conduct, Welfare & Safeguarding

In all situations, Club Members are expected to act in a reasonable and courteous manner towards others. Abuse, neglect, bullying, harassment, discrimination, victimisation and causing offence to others are not acceptable. Any member who witnesses or, who feels they are the victims of such acts, should report it to Andy Dibben who is currently acting as Club Welfare Officer.

Members are also expected to maintain good sportsmanship during play, follow the rules of the game, play fair, stay positive and watch their language when things don't go according to plan.

Coaching should always be done in an objective and supportive way.

The lawns, grounds and clubhouse should be treated with respect and any damage reported at once.

The kitchen and bar area should be left clean and any used utensils or glassware should be washed and put away.

Care should be taken to correctly take up the lawns when play is finished and if closing up the club ensure the club house, storage sheds and gates are correctly secured and alarmed.

The Members' Handbook contains further information on using the club's facilities.

Safeguarding of Children and Adults at Risk

Members also need to be aware of the conditions and responsibilities regarding children and adults at risk, and particularly the relevant safeguarding regulations. As a member club of Croquet England these include the standards set by that body. Details of these can be found at:

<https://www.croquetengland.org.uk/welfare-matters/welfare-policies/>

These are very detailed and cover all forms of activity that could be undertaken by croquet clubs. Currently, the club does not undertake some of these activities and have identified a small set of rules that all members must follow that will meet the Croquet England and legal requirements.

This policy is stated below and it is mandatory for any member to approach the Committee for special consideration and approval for any activity outside this policy. The club's policy on children and adults at risk attendance at the club is:

1. All children under the age of 18 attending the club must at all times be accompanied by their responsible adult unless special arrangements have been requested and agreed by the club committee.
2. All at risk adults attending the club must at all times be accompanied by their designated carer
3. For child members, under the club's family membership scheme, the responsible adult must be one of the adults identified on the application form.
4. For an individual student member (under the age of 18) the responsible adult(s) must be identified on the application form.
5. For an at risk adult, any vulnerability and associated carer(s) must be identified on the application form or notified by email to the Membership Secretary.
6. A club member bringing guests to the club takes full responsibility for the safety of any children and/or adults at risk.

Any request for use of the club by unaccompanied children or at risk adults should be addressed to the Club Welfare Officer with sufficient notice given for consideration by the Club Committee.

Exceptions to the above are Croquet England (CqE) subscribers who enter CqE events staged at the club. In this situation the CqE subscriber's vulnerability will have been specified at the time of entry. The club Tournament Secretary will notify the Club Chairman and the Committee will review any conditions for that person to compete.

Whilst reasonable efforts will be made to accommodate child and at risk adult tournament entrants the club reserves the right to turn down an entry if it believes that the club cannot adequately cater for their needs.

Definitions:

A 'Responsible' Adult is an adult who:

for the purposes of the child safeguarding policy and its supporting procedures, is an adult who has been given delegated authority and responsibility by the child's parent to make decisions and to take actions to manage the safety of the child when the child is not accompanied by a parent. He or she may be a coach or fellow adult competitor and must have agreed to undertake the role of responsible adult

An 'Adult at risk' is defined by the Care Act 2014 as:

An individual aged 18 years and over who:

- a) has needs for care and support (whether or not the local authority is meeting any of those needs) AND
- b) is experiencing, or at risk of, abuse or neglect, AND
- c) as a result of those care and support needs is unable to protect themselves from either the risk of, or the experience of abuse or neglect.

A 'Carer' is an adult who:

is chosen by or for an adult at risk and accompanying them to protect them from harm or abuse